

December 12, 2025 Finance & Audit Committee Meeting Minutes

A Finance & Audit Committee meeting for the Surplus Lines Stamping Office of Texas was held in-person at the SLTX Office at 1601 E. Pflugerville Parkway, Pflugerville, TX 78660.

AGENDA

December 12, 2025 Finance & Audit Committee Meeting Agenda		
Item 1.	Call to order; Establishment of Quorum	Jason Cables, Committee Chair
Item 2.	Discussion and approval of previous meeting minutes -September 26, 2025 Meeting Minutes	Jason Cables, Committee Chair
Item 3.	Discussion and Appropriate Action: -2025 YTD Financial Review	Ronnie Ford, Director of Finance
Item 4.	Adjournment	Jason Cables, Committee Chair

Item 1. Call to Order

Cables called the meeting to order on December 12, 2025, at 10:15 a.m. A conference call-in number and teleconference link were provided in the Public Meeting Notice. Written notice of this meeting and related meeting agenda and all related material were provided to the Texas Department of Insurance Deputy Commissioner of the Financial Regulation Division and designees on December 2nd, 2025, in accordance with the Plan of Operation, Section 2(c)(2).

Written notice of this meeting and related agenda was provided to the committee members on November 14th, 2025, and submitted to the Secretary of State on December 5th, 2025, in accordance with the Plan of Operation, Section 2(c)(2) for publication in the Texas Register in accordance with the Texas Open Meetings Act. Cables called roll to determine participating members pursuant to the Plan of Operation, Section 2(c)(6):

COMMITTEE MEMBERS PRESENT

Jason Cables, Committee Chair
Lezlee Liljenberg
Nick Lawrence, via Teams

OTHER BOARD MEMBERS PRESENT

Leah Bennett

ALSO PRESENT

Greg Brandon, Executive Director, SLTX
Ronnie Ford, Director of Finance, SLTX
Denisse Amezquita, Director of Human Resources, SLTX
Sholonda Stone, Director of ITS, SLTX
Toby Pick, Director of Policy Intake and Analysis, SLTX, via Teams
Jeff McWhirt, General Counsel, Mitchell Williams, Selig, Gates & Woodyard, PLLC
David Dodd, Office of Financial Counsel, Texas Department of Insurance
Andrew Guerrero, Company Licensing & Registration Office, Texas Department of Insurance, via Teams

Minutes taken by SLTX Staff.

Administrative housekeeping announcements:

1. Antitrust activity or discussion are prohibited at all Stamping Office functions. This prohibition includes exchange of information concerning individual company rates, coverages, market practices, claims settlement practices, expenses, or any other competitive aspect of an individual company's operation.
2. No public comments. Public and media attendees should mute lines.
3. Representatives of state agencies and members of the public are welcome to observe or record but refrain from asking questions or making comments.
4. State personnel present may be asked questions related to an agenda item.
5. Members, counsel, and staff participating by phone should identify themselves and mute lines.

Item 2. Discussion and Approval of Previous Meeting Minutes: September 26, 2025, Meeting Minutes | Jason Cables, Committee Chair

Committee members received a copy of the September 26, 2025, meeting minutes. With no questions or comments, Cables asked for a motion for approval on minutes.

Motion: Lawrence | Second: Cables | Approved Unanimously

Item 3. Discussion and Appropriate Action: 2025 YTD Financial Review | Ronnie Ford, Director of Finance

Ms. Ford gives her presentation.

2025 YTD Financial Review

Stamping Fee – 6% or \$37,698 under budget for November; 1% or \$36,010 over YTD.

Investment Income – 16% or \$15,627 over budget for November; 16% or \$178,478 over budget YTD.

Operating Expenses – 17% or \$111,949 over budget for November; 11% or \$971,169 under YTD.

Salaries and Benefits – 23% or \$90,051 under for November; 12% or \$688,905 under budget YTD. Due lower than anticipated annual pension payment and recent staff head count change.

Professional Services – 21% or \$6,662 under budget for November; 5% or \$49,016 under budget YTD.

Conference and Education – 58% or \$1,489 under budget for the month; 56% or \$49,016 under YTD.

Travel and Entertainment – 63% or \$2,261 under budget for November; 50% or \$44,354 under YTD due to timing and quantity of conferences.

Occupancy and Operating – 16% or \$5,149 over budget for November; 2% or \$6,311 under budget YTD due to reclassification of actual lease expense per GAD 87.

General and Administrative – 8% or \$13,450 under budget for November; 6% or \$109,777 under YTD.

Contingency – unused which resulted in \$3,184 savings for the month and \$43,408 savings YTD.

Operating Income – \$89,878 or 121% over budget for November; budgeted loss of (\$543,425) with actual gain of \$642,232 or variance of \$1,185,657 or -218%. Change in investment value was an increase of \$5,471 for November and \$336,509 increase YTD.

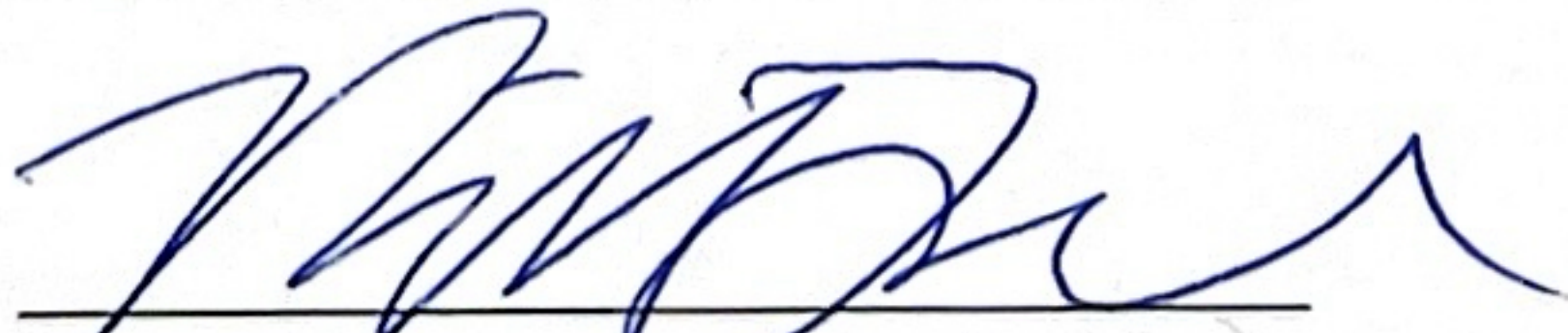
Fund Balance - SLTX went into 2025 with a beginning fund balance of \$32.2 million. November YTD net income of \$978,741 resulted in a fund balance of \$33.2 million on November 30, which is \$18.7 million over current maximum. Projected year-end maximum fund balance is \$32.7 million, still 14.5 million over the limit. Currently \$4.2 million over projected maximum fund balance.

Conclusion: Cables asked if there were any questions or recommendations. There were none.

Item 4: Adjournment | Jason Cables, Committee Chair

There being no other business before the committee, Cables made a motion to adjourn the meeting. The meeting adjourned at 10:30 AM.

Motion: Cables | Second: Lawrence | Approved Unanimously



Nick Lawrence, Secretary