

## Board of Directors Meeting Notice & Agenda

Surplus Lines Stamping Office of Texas (SLTX)  
805 Las Cimas Parkway, Suite 300 Austin, Texas 78746  
For questions please call: 512-531-1880

A Board of Directors Meeting of the Surplus Lines Stamping Office of Texas (SLTX) has been called by the Chair of the Board.

The meeting will be held on **March 25, 2021**, beginning at **9:00 a.m.** and lasting to adjournment. Board members and the Commissioner of Insurance, or his delegate, were notified of this board meeting on March 15, 2021.

The meeting shall be held by telephone conference and members of the committee will participate via telephone pursuant to the Governor's Proclamation of March 16, 2020 Section C.(6) of the SLTX Plan of Operation and Tex. Gov' t Code§ 551.125.

A public conference call-in number and video conference link is available for members of the public.

**Meeting URL:** Join from PC, Mac, Linux, iOS or Android:  
<https://meetings.ringcentral.com/j/5032905542>

For the best audio experience, please use computer audio.  
Or iPhone one-tap :

US: +1(346)9804201,,5032905542#  
+1(650)2424929,,5032905542#  
+1(720)9027700,,5032905542#  
+1(213)2505700,,5032905542#  
+1(623)4049000,,5032905542#  
+1(646)3573664,,5032905542#  
+1(773)2319226,,5032905542#  
+1(312)2630281,,5032905542#  
+1(469)4450100,,5032905542#  
+1(470)8692200,,5032905542#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):


US: +1(346)9804201  
+1(650)2424929  
+1(720)9027700  
+1(213)2505700  
+1(623)4049000  
+1(646)3573664  
+1(773)2319226  
+1(312)2630281  
+1(469)4450100  
+1(470)8692200

**Meeting ID: 503 290 5542**

International numbers available: <https://meetings.ringcentral.com/teleconference>

The following subjects will be discussed or considered and may be the subject of formal action by the Board.

<b>March 25, 2021 - Board of Directors Meeting Agenda</b>	
Item 1. Call to Order: Establishment of a quorum	Rosemarie Marshall, Chair of the Board
Item 2. Discussion and appropriate approval of December 10, 2020 Meeting Minutes	Rosemarie Marshall, Chair of the Board
Item 3. Discussion and appropriate action Finance and Audit Committee Report a. Annual Financial Audit Report b. YTD Financial Update c. Review Investment and Cash Management Policy d. Review Reserve Balance & Stamping Fee	Penni Chambers, F&A Committee Chair  Calhoun, Thomson & Matza Donna Aug, Director of Finance Donna Aug, Director of Finance Cheyenne Herrera, Director of Operations
Item 4. Election of 2021 Officers a. Board Member Resignation	Rosemarie Marshall, Chair of the Board Chair of the Board
Item 5. Discussion and appropriate action Subcommittee Activity and Reports a. Review & Approve Charter for Finance and Audit Committee b. Review & Approve Charter for Executive Committee c. Board Training & Orientation Committee d. Bidding & Procurement Committee Update e. Plan of Operation Committee Update f. Review Plan of Operation and Proposed Amendments	Penni Chambers, F&A Committee Chair Penni Chambers, F&A Committee Chair Penni Chambers, F&A Committee Chair Charles Gillenwater, Committee Chair Teri Brinson, Committee Chair Teri Brinson, Committee Chair
Item 6. Discussion and appropriate action Company Business Updates a. Executive Director Update b. Review & Approve Annual Report c. Operations Department Update d. IS Department Update	Greg Brandon, Executive Director Greg Brandon, Executive Director Cheyenne Herrera, Director of Operations Sholonda Stone, Director of IS
Item 7. Deferred Compensation Plan a. Review & Approve Change in Appointed Plan Trustee	Chair of the Board
Item 8. Adjournment	Chair of the Board

  
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 Greg Brandon, Executive Director  
 By delegation from Chair of the Board