

Each surplus lines broker that files via the online system is required to view, download and/or print their reports directly from the website. It is the responsibility of the surplus lines broker to ensure that these reports are handled, as necessary.

Please contact the Operations Team with any questions:

Telephone: 800-681-5848 option 2

Email: TechSupport@sltx.org

To access your End of Month reports from the online system website:

- Log in and select Reporting from the left navigation panel

Electronic Filing System
 NOT A REAL AGENCY - TESTING ONLY

Batch Manager Refresh

Sort Options: Click on arrows in header to sort data in ascending or descending order.

Sel.	Header	Trans.	LogId	UserId	Type	Batch	RcvDate	Item
<input type="checkbox"/>			1041457	TESTPOST		7487	11/04/2016	
<input type="checkbox"/>			1022155	TESTPOST		2185	09/19/2016	
<input type="checkbox"/>			455084	TESTPOST		2113	10/20/2011	
<input type="checkbox"/>			449066	TESTPOST		8065	09/21/2011	

Delete Post All Clear Help?

- From the Files and Reports page
 - Select Listings from the blue navigation bar at the top of the screen
 - Then select End of Month (EOM)/End of Year (EOY), **EOM/EOY Reports** to access the PDF version of the report(s).

Electronic Filing System
 NOT A REAL AGENCY - TESTING ONLY

Files and Reports

Sort Options: Click on arrows in header to sort data in ascending or descending order.

LogID	UserID	Type	Batch	RcvDate	Items	TtlGross	Errors	Status
-- None --								

(Accessing Data Files - **EOM/EOY Files** are specifically for use by those who have written code to directly import the data into your system.)

This will open the End of Month/End of Year Reports page.

- Default view will be End of Month Reports
- Each month's reports and invoice will be shown here, with the most recent month at the top
- Click "Late Filing Reports" to view and/or access your Monthly or Annual Late Filing Report(s), if applicable

Electronic Filing System

Alpha Test Environment
SLSOT HELP DESK (NOT A REAL AGENCY - TESTING ONLY)

Surplus Lines Stamping Office of Texas

TPICK

Listsings

Report Requests

Dashboard

Batch Management

File Upload

Transaction Inquiry

Reporting

Pay Invoices

Help

Security Administration

Change Password

Global Administration

Log Off

Contact EFS Help Desk

Of Month/End Of Year Reports

☐ EOM Reports

☐ EOY Reports

☒ Late Filing Reports

Refresh

Description	Created	Expires
Annual Late Filing Report (01/01/2016, 12/31/2016, 60, Y, XXXXX)	07/29/2020	07/29/2027
Monthly Late Filing Report (01/01/2017, 01/31/2017, 60, XXXXX)	07/28/2020	07/28/2022
Monthly Late Filing Report (01/01/2019, 08/31/2019, 60, XXXXX)	09/26/2019	09/26/2021
Monthly Late Filing Report (01/01/2016, 12/31/2016, 60, XXXXX)	11/02/2018	11/02/2020
Monthly Late Filing Report (06/01/2016, 12/31/2016, 60, XXXXX)	10/30/2017	10/30/2019
Monthly Late Filing Report (06/01/2015, 12/31/2015, 60, XXXXX)	07/21/2017	07/21/2019
Annual Late Filing Report (01/01/2015, 12/31/2015, 60, Y, XXXXX)	05/05/2017	05/05/2024

To view, click the small binoculars icon  to the left of the report title.

COVER SHEET

9/26/2019

SLTX SURPLUS LINES

STAMPING OFFICE OF TEXAS

NOT A REAL AGENCY - TESTING ONLY

CHEYENNE HERRERA

SET UP FOR TESTING

PURPOSES ONLY

FOR TESTING EFS POSTING IN THE

PRODUCTION ENVIRONMENT, TX 78660-0675

IMPORTANT NOTICE:

Effective 1/1/19, you have **90 days** from this report date to dispute any findings which you believe are recorded in error. Please contact techsupport@sltx.org to dispute any findings that are inaccurate. Once 90 days have elapsed, you give up the right to further dispute this monthly late filing report.

For the November/December reports, you must have your disputes to SLTX by no later than **February 15th** of the following year, otherwise, you give up your rights to further dispute the accuracy of these reports. No adjustments can be made to the annual report once all disputes are resolved. Thank you for your prompt attention to this matter.

Sample Report: Cover Sheet

SLTX SURPLUS LINES

STAMPING OFFICE OF TEXAS

Printed: 09/26/19

SLRP93Mo

Page: 2

Late Filing Report

Policies Processed more than 60 Day(s) after Effective Date/Issue Date

Reporting Date - From 01/01/2019 To 09/30/2019

PolicyNumber	Insured	Premium	Trans Type	Effective Date	Issue Date	Days Late
Agent: NOT A REAL AGENCY - TESTING ONLY						
Agent Nbr: 1111111111		Other Nbr:				
LicenseID: XXXXX CORP						
JDTSTPG_NOPG	TEST INC	47,800.00	N	07/01/17		609
1225	LELUS	100.00	N	01/01/18	01/01/18	397
1226	LELUS	100.00	R	01/01/18	01/01/18	397
1227	LELUS	100.00	N	01/01/18	01/01/18	397
1229	LELUS	100.00	N	01/05/18	01/06/18	392
1228	LELUS	100.00	R	01/05/18	01/10/18	388
1300	LELUS	100.00	R	01/05/18	01/10/18	388
1301	LELU	100.00	N	02/01/18	02/05/18	362
1316	CORBIN	100.00	R	02/01/18	02/15/18	353
1319	CORBIN DALLAS	100.00	R	02/15/18	02/05/18	353
1302	LELUS	100.00	R	03/01/18	03/01/18	338
1303	LELUS	100.00	R	04/01/18		307
TWP1977	TOBY P	100.00	R	02/02/19		36
TWP1980	TOBY WADE	100.00	R	02/14/19		24
TWP1986	CORBIN'S	100.00	R	03/01/19	03/09/19	2
Total No. of Days Late:						4,743
Agent Total:		49,200.00	No. of Late Policies:		15	
			Total No. of Policies Filed:		32	
			Percentage of Late Policies:		46.88%	

Sample Report: Monthly Late Filings

<div> <div>SLTX SURPLUS LINES</div> <div>STAMPING OFFICE OF TEXAS</div> </div> <div> <div>Printed: 07/29/20</div> <div>Annual Late Filing Report</div> <div>Page: 82</div> </div>						
<div> <div>SLRP93Yr</div> <div>Policies Processed more than 60 Day(s) after Effective Date/Issue Date</div> <div>Reporting Date - From 01/01/2019 To 12/31/2019</div> </div>						
PolicyNumber	Insured	Premium	Trans Type	Effective Date	Issue Date	Days Late
Agent: NOT A REAL AGENCY - TESTING ONLY		Agent Nbr: 1111111111 LicenseID: XXXXX CORP Other Nbr:				
JTESTPG_NOPG	TEST INC	47,800.00	N	07/01/17		609
1225	LELU'S	100.00	N	01/01/18	01/01/18	397
1226	LELU'S	100.00	R	01/01/18	01/01/18	397
1227	LELU'S	100.00	N	01/01/18	01/01/18	397
1229	LELU'S	100.00	N	01/05/18	01/06/18	362
1228	LELU'S	100.00	R	01/05/18	01/10/18	388
1300	LELU'S	100.00	R	01/05/18	01/10/18	388
1301	LELU	100.00	N	02/01/18	02/05/18	362
1316	CORBIN	100.00	R	02/01/18	02/15/18	353
1319	CORBIN DALLAS	100.00	R	02/15/18	02/05/18	353
1302	LELU'S	100.00	R	03/01/18	03/01/18	338
1303	LELU'S	100.00	R	04/01/18		307
TWP1977	TOBY P	100.00	R	02/02/19		36
TWP1980	TOBY WADE	100.00	R	02/14/19		24
TWP1986	CORBIN'S	100.00	R	03/01/19	03/09/19	2
Total No. of Days Late:						4,711
Agent Total:		49,200.00	No. of Late Policies:		15	
			Total No. of Policies Filed:		32	
			Percentage of Late Policies:		46.88%	

Sample Report: Annual Late Filings

<div> <div>Printed: 07/29/20</div> <div>Annual Late Filing Fees</div> <div>Page: 83</div> </div> <div> <div>SLRP93Yr</div> <div>Policies Processed more than 60 Day(s) after Effective Date/Issue Date</div> <div>Reporting Date - From 01/01/2019 To 12/31/2019</div> </div>						
<div> <div>Fee Calculations Page</div> </div>						
Agent: NOT A REAL AGENCY - TESTING ONLY		Agent Nbr: 1111111111 LicenseID: XXXXX CORP Other Nbr:				
Category	Prior Year %	Assessment Amt	Count of Policies		Total Fees	
Late Policies			Meeting Criteria			
61 - 180 days after	0.00 %	\$50 x	3	=	\$150.00	
181 - 364 days after	0.00 %	\$200 x	1	=	\$200.00	
365 days after	0.00 %	Enforcement x	11	=	Enforcement	
						\$350.00

Sample Report: Annual Late Filing Fee Calculations